

Application for Admission



Application Procedure

The main intake levels at St Cuthbert's College are Reception/Year 1, Year 7 and Year 9, however places are offered at other levels when vacancies arise. Your application may be submitted at any time. Places in Reception/Year 1 and Year 9 are offered during the year prior to entry. We begin to offer places in Year 7 eighteen months in advance of entry. Local students and their families are invited to visit the College as part of the application process. For students residing off-shore, a telephone/Skype interview can be arranged.

1

The Application Process

Please complete this form and forward with the Application Fee (\$250 incl. GST). The Application Fee covers the costs of considering the application and is non-refundable. If the applicant is the daughter of an Old Girl the application fee is waived.

The following items are required with the application:

- Passport-style photograph of applicant
- Application Fee (non-refundable)
- Photocopy of most recent school report (if applicable)
- Photocopy identifying date of birth on Birth Certificate or Passport
- Photocopy of Passport/Visa entry for students not born in New Zealand
- Written letter of reference

The annual tuition fees, boarding fees and expected costs of enrolment are detailed on the College fee schedule enclosed.

2

Entry Visits/Interviews

We will acknowledge receipt of your application and you and your daughter will be invited to visit the College when places are being offered.

For families interested in Reception/Year 1 places, a short interview is arranged for you and your daughter in an informal and friendly setting. Students interested in Year 7 and Year 9 places are invited to visit in small groups, completing brief entry assessments and attending an informal personal interview with their parents. At other levels individual interviews for students and families and assessments if applicable will be arranged when convenient for you. During this process, St Cuthbert's College may contact current or previous schools regarding the application. For students residing off-shore, a telephone or Skype interview can be arranged.

3

Acceptance Confirmation

If the application is successful you will receive a written offer of a place at the College for your daughter and the following will be required:

- The acceptance of a Place Admission Agreement must be signed by both parents or the legal guardian(s).
- Payment of the fees listed below:

Acceptance Fee \$1635 (incl. GST) – To confirm your place. Non-refundable.

Association Fee \$460 (incl. GST) – This covers life membership of the St Cuthbert's Old Girls' Association.

This is refundable if you withdraw your application before starting at the College.

Our website is the most comprehensive source of information about St Cuthbert's College and provides a ready reference to all aspects of College life at St Cuthbert's – stcuthberts.school.nz

St Cuthbert's College, 122 Market Road, Epsom, Auckland 1051, New Zealand. PO Box 26 020, Epsom, Auckland 1344, New Zealand.
Phone: +64 9 520 4159 | Fax: +64 9 524 9374 | Email: admissions@stcuthberts.school.nz | Web: stcuthberts.school.nz



St Cuthbert's

Please place a
Passport style
photo of
applicant here

Student Information		
Proposed year of entry:	20	For office use only:
Proposed academic year level at entry:	<input type="radio"/> Reception/Year 1 <input type="radio"/> Year 7 <input type="radio"/> Year 9	
<input type="radio"/> Other level (please state) Year:	<input type="radio"/> Boarder	<input type="radio"/> International student (student visa)

Surname		Religion	
First names		Nationality	
Preferred name		Language at home	
Date of birth		Country of birth	
Present school		NZ residency	<input type="radio"/> Yes <input type="radio"/> No
Present year level		Ethnic group	
The student lives with	<input type="radio"/> both parents <input type="radio"/> father only <input type="radio"/> mother only <input type="radio"/> guardian		

Father/Stepfather/Guardian (circle as appropriate)	
Title	
Surname	
First names	
Preferred name	
Home address	
Suburb	
City	
Postcode	
Country	
Home phone	()
Postal address (If different from above)	
Postcode	
Mobile	()
Business phone	()
Email	
Occupation	
Business name	
Religion	
Secondary School attended	

Mother/Stepmother/Guardian (circle as appropriate)	
Title	
Surname	
First names	
Preferred name	
Home address	
Suburb	
City	
Postcode	
Country	
Home phone	()
Postal address (If different from above)	
Postcode	
Mobile	()
Business phone	()
Email	
Occupation	
Business name	
Religion	
Secondary School attended	

Parent with whom we should correspond with if parents are separated/divorced:

Why does St Cuthbert's appeal to your family?

Applicant's profile (especially relevant from Year 7 – Year 13)

Interests and achievements at school	
School responsibilities (Prefect, Librarian, Monitor, Class Captain, etc.)	
Performing arts (Music, Dance, Drama, etc.)	
Sports	
Special representation/achievement	
Hobbies and leisure activities (outside school time)	
Community involvement (church, clubs etc.)	

Does your child have any special learning needs/abilities? Please enclose any professional reports or documentation if applicable.

Other affiliations with St Cuthbert's College

e.g. relative is an Old Girl, parent is a current/former staff member. Please include maiden name and family House if known.

Referee

Name and address of one person who will act as a referee for this application

(e.g. family friend, colleague, teacher). This should be a written reference from someone who knows you and your daughter well.

Name			
Home phone	()	Mobile	()
Home address			

Declaration

I/we declare that the information provided in this Application for Admission is true and correct.

I/we understand that acceptance of this form does not constitute admission of the student and that

I/we will be required to agree to the conditions of entry at the time an offer is made.

Father's signature		Date	
Mother's signature		Date	
Guardian's signature (if applicable)		Date	
How did you hear about us?	<input type="radio"/> Social Media <input type="radio"/> Website <input type="radio"/> Word of Mouth <input type="radio"/> Print Advertising <input type="radio"/> Billboards <input type="radio"/> Other		

Checklist

<input type="radio"/> Passport style photograph	<input type="radio"/> Photocopy of New Zealand Birth Certificate or Passport
<input type="radio"/> Application fee (non-refundable) of \$250 (incl GST) <input type="radio"/> Credit card <input type="radio"/> Cheque <input type="radio"/> Online banking Acct. No. 03-0252-0594167-00	<input type="radio"/> For students not born in New Zealand a photocopy of foreign Passport with visa entry
<input type="radio"/> Photocopy of most recent school report (if applicable)	<input type="radio"/> Written letter of reference

Post to: St Cuthbert's College, PO Box 26 020, Epsom, Auckland 1344, New Zealand

or email to: admissions@stcuthberts.school.nz