



St Cuthbert's

EXTRA
AT ST CUTHBERT'S

After School Club



AFTER SCHOOL CLUB (ASC)

After School Club runs every afternoon of the school year and is taken by a qualified teacher, Mrs Sandy Thomas. Year 1-8 girls are welcome on a regular or casual basis - if casual, parents should notify Mrs Thomas on the days the girls will attend. Afternoon tea is ready when they arrive, then there is time to play, join in creative activities and begin homework. Many girls come for 30 minutes before catching their bus, while others come before or after sport, drama or music practice. For busy parents collecting other children, rushing from meetings, or caught in traffic, ASC provides a safe and happy place for children to be.

LOCATION

The After School Club is located in the upper level of the Student Support Centre. Girls should walk towards the Nurses' Station, then up the ramp on the side of the building towards the glass doors where Mrs Thomas will be waiting to welcome the girls. Parents can follow this route from the underground car park or Market Road via the Performing Arts Centre gates.

DAILY TIMES AND PRICES

30 minutes or less	\$8.63 per child (GST inclusive) per child
3.00pm – 5.30pm	\$24.15 per child (GST inclusive) per child

PAYMENT

After School Club fees will be charged to your daughter's College account unless the Collegiate Centre is notified otherwise.

CANCELLATIONS

If your child is enrolled to attend After School Club but will be absent on a particular day, please leave a message on our **DDI 520 8477** or advise the Collegiate Centre by 8.30am on the day concerned, or normal fees will be charged.

CONTACT NUMBER

To leave a message or contact the After School Club teacher between 3.00pm - 5.30pm, please phone 520 8477 or email afterschool@stcuthberts.school.nz.

FURTHER INFORMATION AND ENROLMENTS

After School Club forms are available at www.stcuthberts.school.nz/collegiate-centre. For further information and enrolment details email collegiate@stcuthberts.school.nz.

AFTER SCHOOL CLUB - APPLICATION FORM

Please complete this form, detach it and send to:

The Collegiate Centre, St Cuthbert's College, PO Box 26020, Epsom, Auckland 1344.

Email: collegiate@stcuthberts.school.nz

Student surname _____ First name _____

Class _____

Parent Phone (day) _____ (mob) _____

My child may eat fresh fruit, biscuits, bread rolls, fruit juice and popcorn (please tick) YES NO

Please be advised that my child has the following medical conditions or food allergies:

Please provide any other special circumstances, such as Court Orders: _____

PIN ____ (four digits or letters. See Clause 7, last page.)

Please tick the boxes you wish to book for and sign the bottom of this form.

DAY	\$8.63 (including GST) Up to 30 mins	\$24.15 (including GST) 3.00-5.30pm
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		

I accept the terms and conditions provided in this brochure, and that payment will be charged to my daughter's College account.

Parent/Caregiver name _____

Parent/Caregiver signature _____ Date _____

TERMS AND CONDITIONS

1. For casual bookings, I will advise After School Club staff on the days my daughter will attend. If my daughter attends on a regular basis I will notify ASC on the days she will not come, or normal fees will be charged.
2. Penalty fees for collecting my child after 5.30pm will be \$35 (GST excl.) per half-hour or part thereof.
3. ASC staff are not responsible for ensuring my child's arrival at the programme.
4. All students must be collected by parents/guardians from the After School Club space in the upper Student Support Centre.
5. If my child requires urgent medical assistance during ASC time, I permit the duty staff member to consult a medical practitioner who may be someone other than our family nurse/doctor.
6. The Code of Conduct and Electronic Policy which I signed when my child was accepted at St Cuthbert's College applies at ASC.
7. I agree to provide a confidential PIN which will be known only to ASC staff, myself and my nominated representative. If that nominated person cannot provide my PIN to ASC staff, my child will remain in ASC until the staff member has telephoned me for further instructions.
8. All information in this brochure and application form is protected under the Privacy Information Act 1993.
9. ASC and staff do not take any responsibility for any lost property.

Other Collegiate Centre Initiatives

Teaching workshops run by St Cuthbert's College staff;
Kidzone Holiday Programme; facility hire for receptions, concerts, workshops,
seminars, IT training, conferences, sport, music, reunions

The Collegiate Centre

St Cuthbert's Collegiate Centre
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PO Box 26020, Epsom, Auckland 1344, New Zealand
T +64 9 520 8470, F +64 9 520 8379
collegiatecentre@stcuthberts.school.nz

www.stcuthberts.school.nz Collegiate Centre - After School Club



St Cuthbert's College

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